

# **Salisbury Composite High School School Council Meet Minutes**

January 28, 2021

## **Attendance**

Chair, Jacquie Surgenor  
COSC Rep, Jennifer Fraser  
Principal, Sunny Sandhu  
Trustee, Annette Hubick  
Student Rep, Anthony Oliveros  
Parents, Becky Galbraith, Anthony Olivero's Grandparents, Dulcie Jarvin, Heather Kupchenko, Brenda Oliveros

## **Welcome/Introductions**

Jacquie Surgenor called the meeting to order at 6:00 p.m.

## **Agenda**

Agenda was accepted as with addition of

New Business: Student Rep Report from Anthony Oliveros

## **Approval of Minutes**

Minutes approved as presented.

## **New Business**

- a) Student Report by Anthony Oliveros
  - Anthony is a fan of the Quarter Systems as it better prepares for post-secondary.
  - Impact of no athletics? Anthony said the team has done well without practice as everyone on the team continues to work out and keep in shape. There is more time this year for concentrating on academics.
  - Anthony thinks that the school should keep on with the quarter system as students have adapted to it.
  - Question from Trustee Hubick, "How he adapted to the pace of the quarter system?"
    - i. Anthony responded that he adapted quite well but it did take a few weeks.
  - Trustee Hubick also asked Anthony that "If there were athletics this year, would you be able to handle the quarter system?"

- i. Anthony responded that he would be able to handle it as I am still working out every day.
  - Trustee Hubick, “When you were online, was it a challenge to stay motivated? What would you do to improve?
    - i. Anthony said that there should be more google check-in’s, more Meets to keep the students motivated.
  - Jacquie Surgenor thanked Anthony on behalf of the parents, we staying in school; no flipping back and forth.
- b) Fee Review by Sunny Sandhu
  - There is a new process this year that Principals need to have Parent Council review the fees twice a year.
  - New Course Handbook is on the website under Quick Links, all approximate costs of the courses are included.
  - Fees are in cost recovery. We do have to be fiscally responsible. We must be very careful with the cost of fees, especially during these times.
  - We can do some individual plans for families with financial problems. There are options that have no cost that students can take.
  - Our goal is to keep our fees flat but there are a few whose cost is going up due to cost of materials and supplies. These courses are Construction, Fabrication and Commercial Foods.
  - Regarding Commercial Foods, the cost is increasing due to cost of food. There is a new teacher this year and she is doing great things such as Skill Canada, Culinary Challenge.
  - The courses that are increasing in cost also have the ability for students to receive dual credit and earn certifications towards post-secondary.
  - Teachers have been tasked to look at their projects and cost of supplies. In March we will talk again.
  - Jacquie Surgenor asked how much the cost is going up?
    - i. Sunny responded that in Commercial Foods, it will go from \$45.00 – approximately \$80.00, Fabrication and Construction will go up about 10%
    - ii. All other fees should remain flat.
  - Athletics: we have had a lot of rigor with our programs with out-of-town tournaments, etc. Some school do not go out of town at all. Our Superintendent has asked us to think about only going to one out of town tournament. If this happens, it will reduce the cost of the athletic fee. Our staff do not want to downsize but we will see what the decision is.
    - i. Jennifer Fraser asked Sunny that if we are back to Athletics being offered next year, will there be all the same sports offered?
      - 1. Sunny said it would be hard to say at this point. We are lucky to have many coaches that are teachers, but we must be careful with their time, and how much the teachers are doing. There is a balance between academia and coaching.
    - ii. Jacquie Surgenor also mentioned that there are benefits to what each school can offer. It is up to the parents to make the decision about where their student attends.

- iii. Sunny mentioned that we will talk about this in March again.
- iv. Jennifer Fraser asked if outside coaches were still happening?
  - 1. Yes, we would still have outside coaches, and they go through the volunteer forms and screening.
- v. Jacquie Surgenor, it would be sad to see no outside coaching, as my husband has coached, and it was a great experience.
- vi. Sunny agreed, if there were no outside coaches, it would be the downfall of athletics in schools.

c) Results Review

- We will talk about our 3 strength areas and our areas of growth.
- 2 meetings ago, we talked in depth.
  - i. Safe and Caring – we used to be in Sabre Red which is not good but now we are in a much better spot. If students feel safe, they learn better. Now we are in the excellent category. As much as it went up, it can easily go down.
  - ii. Parent Engagement – this validates the path we are on. I have worked under 8 principals. Data supports that we are on the right path.
  - iii. Diploma Exams – Science, biology, physics are in the excellent range. This is due to instructional leadership, work of the teachers and departments.
- Challenges
  - i. Parent Engagement: Back before, the four admin would come to School Council and no one would show up. Now we are using Sabre Scene to communicate with parents. This is a challenge to increase parent engagement. All high schools experience the same challenge with parent engagement.
    - 1. Jacquie Surgenor mentioned that we need to have different conversations with high school parents, we need to find out what they want to talk about.
  - ii. Transition from High School to post-secondary is another challenge area. We have increased our counsellor time from 2.0 counsellors to 3.0. We will be initiating career counselling next year. Our goal is to have our Counsellors speak with every student in their grade at least once per year. There is also dual credit for high school that goes toward post-secondary (Commercial Foods, Mechanics, Cosmetology, and Esthetics), and can include RAP placement.
  - iii. Social Studies needs to be improved. It is on the low end. We will be focusing in this area. In Junior High, if students have a 51%, they can go into Social 10-1. This is not the case in all schools, some teachers pick the courses for their grade 9's to go to.
- Jacquie Surgenor asked how can School Council help you to achieve your goals? We could help with parent engagement. What can we do to bring parents back to the meeting?

- i. Jennifer Fraser mentioned that the challenge is that the parents who show up at School Council are parents that are already involved. At work, when I talk about what I have learned at Council Meetings and COSC, they are always surprised about what I have learned. When Jen mentioned that Social is her son's favourite, they are shocked. Maybe, parents need to know why students are learning what they are learning. They need to know why some classes are being taught the same as when I was in school.
    - ii. Sunny mentioned that this was a great idea.
  - Staff Recognition: Jacquie Surgenor
    - i. Created a form where parents can submit a positive recognition. Will try to share this more and will link to the agenda.

#### IV. Information Reports

- a) ASCA Report by Jacquie Surgenor
  - Funding was cut, but the Board directed the association to continue funding services.
  - Free office space was provided.
  - Will be organizing a Virtual Conference.
- b) COSC Report by Jennifer Fraser
  - Last COSC meeting was on January 6. All online this time. The meeting has a predominant elementary representative.
  - Online learning was the focus, new for elementary at this time but not for junior high and high school. Jennifer thought there was some confusion about why the students were online, not a division decision but mandated by the Province.
  - There was talk about the PD Day in October changing due to accommodate the upcoming election.
  - FMNI reps were there, Jeremy Albert and Cheryl Devin. Our lead at Sal is Jenna Willman. There will be presentations on February 2, 22, March 13, 2021.
  - There was also a COVID update. All cases in school had no evidence of an in-school transmission.
- c) Principal's Report by Sunny Sandhu
  - We are wrapping up Quarter 2 and prepping for Quarter 3. We are still in at about approximately 90% of students in-school learning which is much higher than some of the Edmonton high schools
  - IB Night was held virtually and was recorded and on our website for viewing. Kudos to Krista, Karen, and Michelle for their work on this. We

are learning together; it was good for us but also for other schools. Due to the success of IB Night we are now looking forward to Open House.

- We are planning for next year, Aviation, SK8trepreneur, Robotics are in for next year. We are working on a sponsorship from Dow Chemical to help with the cost of Robotics supplies. Robotics is also tied to Computer Science.
  - Staffing intentions will be happening earlier this year and we are hoping to have our hiring done earlier as well.
  - Vaccinations should be done by September.
  - Course Registration will be done virtually.
  - Our focus right now is on Quarter 3 but we are looking and planning for next year. Performing Arts productions that happened at the end of Quarter 2 were in line with AHS requirements. Band will be happening in Quarter 3 – lots of work to prepare for this. We are the pilot school for the library being open, and this is going well. We also have our change rooms open for phys. Ed. We learn, and we share with EIPS with what we have learned. Other programs are envious, such as Athletics. We are signed up to be a Model UN School, even though it will be virtual.
  - Enrollment – slight increase. Gr 12 students we usually don't register until September but this year we will register in April. A lot of these students were affected by the pandemic and on-line learning and will need to upgrade their classes.
  - Quarter System – we are talking about this at our Leadership Meetings, we don't want to wait to make the decision.
  - Covid Positive letter went home to parents, but there was no staff or students affected or quarantined.
- d) Jen Fraser asked if a link could be put on our website to showcase the productions that Mrs. Lister had done with her Quarter 2 students. Might be good to show this especially with the Open House coming up.
- Sunny said his team have talked about it, and they had decided to keep the link open for the families of students that were in the production. We were protecting the other schools as not all schools were doing this.

e) Trustee's Report by Annette Hubick

### **PATs**

At the December board meeting, trustees voted unanimously to suspend Provincial Achievement Tests for grades 6 and 9 this year.

### **JUNIOR HIGH HONOURS**

The board voted to establish a junior high honours program as a system program. The sites will be: Ardrossan Junior/Senior, FR Haythorne and Sherwood Heights. The program is available to students in grades 8 & 9.

## **2021-2022 STUDENT REGISTRATION**

- Opens 9:00 a.m. on February 1 and closes at midnight on February 28, 2021.
- There is no such thing as “applying for an exemption.” Parents can register their children in any school they wish, except with those that have closed boundaries due to high enrolment. If requests exceed available space, schools conduct random draws.
- Transportation fees are higher to attend a non-designated school.
- March 8-12: Schools contact families who requested a non-designated school to advise of outcome and Kindergarten families as to which days the student will attend. If unable to enroll in non-designated school, families have the choice of registering in another non-designated school that has space or the designated school.

## **ELECTION 2021**

- Fall election date: October 18, 2021.
- Nominations are open now until noon on September 20, 2020.
- You must file nomination papers BEFORE you can collect or spend funds (including self-funding). Five signatures are required and there is no cost.
- All candidate information, including a handbook that outlines responsibilities, time commitment and remuneration is on the EIPS website:  
<https://www.eips.ca/trustees/election-2021/candidate-information>.

## **ANNUAL EDUCATION RESULTS REPORT 2019-20**

- EIPS’ *Annual Education Results Report 2019-20* and Annual Education Result Report Overview 2019-20 are now available online. The report outlines detailed information about how EIPS is doing relative to Alberta Education’s performance measures; how it’s supporting students to achieve the best possible outcomes; and its successes, challenges and priority strategies moving forward. Overall, the report demonstrates the Division is meeting the priorities and goals set out in the EIPS Four-Year Education Plan, which centres on enhancing the growth and success of all students. [Full Report](#) | [Overview](#)

## **FIRST NATION, MÉTIS AND INUIT EDUCATION: INFORMATION SESSIONS**

EIPS’ First Nation, Métis and Inuit Education Centre is hosting a series of online information sessions for school families. [Learn more](#)

- **SESSION 1 – Developing Foundational Knowledge of First Nations, Métis and Inuit cultures, histories and contemporary contexts:** A three-part series designed for families who want to learn more about Indigenous cultures, perspectives and histories

*Dates:* February 2, February 23 and March 16

*Time:* 7 p.m. to 7:30 p.m.

*Where:* [Hosted on Microsoft Teams](#)

- **SESSION 2 – Virtual gathering of First Nations, Métis and Inuit parents and families:** An opportunity for First Nations, Métis and Inuit families to gather and engage in conversation with EIPS' First Nations, Métis and Inuit education team.

*Date:* January 26

*Time:* 7 p.m. to 7:30 p.m.

*Where:* [Hosted on Microsoft Teams](#)

## **FEE WAIVER APPLICATIONS**

For the 2020-21 year, the deadline for receiving fee waiver applications was extended to **Feb. 15, 2021**. If the school is aware of a family that would benefit from this program, please contact them. The only applications that will be accepted after that date will be from families new to EIPS.

## **JANUARY BOARD MEETING – KEY ITEMS**

### *Covid Cost update and reallocation of funds*

- Staff sub costs to date are lower than anticipated and returning \$1 million to To Be Allocated (TBA).
- Approved addition of 2 French Immersion teachers to K-9 out-of-school learning as well as additional support at the high school level due to anticipated increased enrolment for Q3.
- Total COVID costs are now budgeted to be \$6.85 million.
- Approved the use of TBA funds to return Consultants to their roles (currently doing double duty as out-of-school teachers) as well as two temp positions in central office.

### *Parameters on setting fees*

The Board approved the parameters for 2021-22 school fees, which are all at cost recovery and require explanations and, of course, consultation with parents.

- up to 5% increases for noon supervision, student union and option fees (except foods, which is up to 7% due to anticipated costs) unless there is substantial

change to the programming that would necessitate a greater increase to recover costs.

- greater than 5% increases for activity (field trips), extra-curricular and non-curricular travel (e.g., ski trips) fees.

### ***School Status Report***

- In 2019-2020, the average cost per student was \$6,925 including instructional and operations & maintenance costs. This is a decrease from the year prior, which was due to the school closures from March-June.
- 18 of 43 schools were above this average.  
SAL Composite High School \$6742 – 25<sup>th</sup> in the Division.

### **BUDGET 2021**

- It is anticipated that the Alberta Government will table its 2021 budget on February 25<sup>th</sup>.
- EIPS Trustees have already scheduled four additional caucus meetings in March and April to discuss the provincial budget and its impacts on planning for the 2021-2022 school year.

Questions, concerns, feedback, ideas? Contact me at [Annette.Hubick@eips.ca](mailto:Annette.Hubick@eips.ca).

V. Next Meeting will be on Thursday, February 25 at 6:00 p.m.

VI. Meeting adjourned at 7:53 p.m.