

Salisbury Composite High School

Parent Advisory Meeting Minutes

April 23, 2025, 6:00pm - School Library *Indicates written report provided

ATTENDEES: Curtis Starko (Principal), Kyle Samaratunga (Gr12 Assistant Principal), Carmen Horne (Gr11 Acting Assistant Principal), 2 SAIL Representatives, Trina Boymook (School Trustee), Kim Scott (Chair), Tracey Nielsen (Secretary) and April Childs (Vice Chair)

1. Call to order@6:00pm
2. Welcome and Introductions: Kim Scott
3. Approvals
 - Agenda – Approved
 - February Minutes – Approved
4. COSC Sharing and Parent Engagement Grant Money: Kim Scott
5. **COSC REPORT*** (prepared by Emma Small, EIPS & shared with Kim Scott)

Below is a brief overview of what took place at the COSC meeting on May 7, 2025.

KEY AGENDA TOPICS

- Approval of the amended COSC Operating Procedures
- Board Report
- Superintendent Report
- ATA Report
- ASCA Update
- Caregiver Series: May and June
- School Council Annual Reports: Due June 25
- Draft budget and new funding model overview
- COSC Sharing: Discussion topics for next school year's COSC meetings
- Consider running for the COSC Executive this fall

APPROVAL OF THE AMENDED COSC OPERATING PROCEDURES

COSC members had a robust discussion regarding the amended COSC Operating Procedures. Several members expressed concern about not having enough time to review the procedures fully. COSC Interim Chair Michelle Uytterhagen went through each change with members to approve or amend the update. Due to a lack of time, the Organizational Meeting and Executive Positions Elections: In-Person and Virtual Participation section under Decision Making in the procedures will be addressed at the meeting in October. Members unanimously voted to implement the changes they approved.

BOARD REPORT

As EIPS Board Chair Cathy Allen had to leave the meeting early, Trustee Don Irwin provided the Board Report:

- On May 6, EIPS recognized staff at a long service and retirement celebration.
- In May and June, the Board of Trustees looks forward to attending school celebrations and year-end performances that showcase student achievement and dedication.
- [EIPS Transportation Fees for 2025-26](#) have been approved. The deadline for families to pay these fees is **June 30, 2025**.

SUPERINTENDENT REPORT

EIPS Superintendent Sandra Stoddard presented the Superintendent report. The Board approved the budget allocations for 2025-26. As such, schools and departments can now begin to plan for the upcoming school year. Superintendent Stoddard also discussed the new collective bargaining agreement between EIPS and the ATA—it has not yet been ratified.

ATA REPORT

ATA Local No. 28 President Maxine Holm was unable to attend, so ATA Representative Krista Porter presented the ATA report in her place. For information on the ATA's advocacy campaign, Porter encouraged members to once again visit stoptheexcuses.ca.

ASCA UPDATE

The [Alberta School Councils' Association](#) (ASCA) is the provincial organization for families on school council. COSC members provided feedback on the ASCA Spring Symposium and annual general meeting (AGM) that happened April 26 and 27, respectively. Members felt the overall presentations were great and some of the key speakers would be fantastic options for school councils to use as potential presenters next school year.

Members felt the question period with Education Minister Demetrios Nicolaides was not very interactive. They also stated the AGM felt difficult because of the electronic delivery and the inability to maintain structure. There were barriers to addressing the proposed motions due to a lack of knowledge of participants going into the meeting.

CAREGIVER EDUCATION SERIES: May and June

Recovery Alberta is hosting a series of virtual caregiver information sessions focused on ways to support students' mental health. The sessions are free and geared toward parents, caregivers, teachers and community members who want to learn more about challenges impacting children and adolescents. Session topics include anxiety, ADHD, depression, self-harm, technology, teens and teaching leadership skills, communication, resiliency and more. [Learn more](#)

SCHOOL COUNCIL ANNUAL REPORTS: Due June 25

School Council Annual Reports are due to your school principal on June 25. As per legislation, these reports must summarize the activities of the school council in the previous year and detail the receipt, handling and use of any money by the school council in the previous school year. *NOTE:* All school councils, even if you work with a fundraising society, must report on the use of their Alberta School Council Engagement Grant. The grant belongs to school councils, not fundraising associations, so it should be included in your report.

For school councils struggling with how to structure their report, a sample from ASCA has been provided in the [meeting package](#) to use as a template. There's also an example of a report from Mills Haven Elementary's school council in the package.

DRAFT BUDGET AND NEW FUNDING MODEL OVERVIEW

Superintendent Stoddard provided an overview of the draft 2025-26 EIPS Budget and new funding model. She shared the Division's four-year education plan, budget priorities for the upcoming school year and went through the 15 major grant allocations EIPS receives. The funding model has changed from a three-year weighted moving average to a two-year average adjusted enrolment method. The [presentation slides](#) are available. The budget will be brought forward to the Board for approval at the public Board meeting on May 29.

COSC SHARING: Discussion Topics for next school year's COSC meetings

Due to time constraints, COSC members were not able to discuss the celebrations and challenges their school council faced during the school year. However, COSC Interim Chair Uytterhagen encouraged members to engage their school councils on what they'd like to discuss at COSC next year.

CONSIDER RUNNING FOR THE COSC EXECUTIVE THIS FALL

COSC Interim Chair Uytterhagen encouraged any interested members to consider running for the COSC Executive for the next school year. Similar to school councils, succession planning remains vital for COSC too. For those interested, consider talking to someone on the [COSC Mentorship Contact List](#) to learn more about COSC and what an executive position would offer you.

UPCOMING EVENTS AND IMPORTANT DATES

- May: [Asian Heritage Month](#)
- May 4-10: [Emergency Preparedness Week](#)
- May 5-11: [Mental Health Week](#)
- May 10: [Bear Witness Day](#)
- May 14: [Educational Assistant Appreciation Day](#)
- May 15: [Moose Hide Campaign Day](#)
- May 19: Victoria Day (schools and Central Services closed)
- May 26-30: [Alberta Rural Health Week](#)
- May 28: [Red Shirt Day](#)
- June 2-6: [EIPS Pride Week](#)
- June 4: Early Dismissal
- June 21: [National Indigenous Peoples Day](#)
- June 25: Last day of classes

- **June 26: Operational Day (schools closed to students)**

Additional information from the May 7, 2025 meeting is available at eips.ca. The first meeting for the 2025-26 school year takes place on Oct. 1, 2025. We look forward to seeing you there.

6. TRUSTEE REPORT*: Trina Boymook

Adjustments have been made to the classroom complexity algorithm

The complexity algorithm includes.

- PAT and DIP
- First Nation Metes and Inuit
- Student in care
- English Language Learners
- Mean and Standard Deviation
- Socio economic status
- Non leveled special education codes
- Student population
- New* Rural Boost - rural schools who do not have access to the assortment of System Programs and community support
- New* Severe Codes

The funding manual was released April 2. The Board approved the budget assumptions at our April 17. Priorities for the 2025-26 budget cycle:

- Ongoing support of literacy and numeracy improvement
- Continued pursuit of Collegiate School/Program and support for Career Pathways
- Addressing complexity in classrooms
- Staff equity and high-quality resources
- Curriculum and resource development to support teachers
- Compensation structure and training leading to staff retention
- Equity for rural schools to address unique needs
- Expansion of Early Learning opportunities by offering full-day kindergarten programming
- Educational technology and Artificial Intelligence (AI) considerations

The Board will be holding a special meeting on April 24 to approve allocations to schools and departments.

Three Year Capital Plan was approved at our March 20 Board meeting. Replacement schools in Fort Sask remains the top 2 with Cambrian Crossing K-9 is number 3.

The replacement chiller will not be fully installed and operational until the fall. Work is underway to prepare for installation and purchasing the require equipment.

International Volunteer Appreciation is April 27 to May 3. We are so grateful for all our volunteers who's contributions is one of the key factors to our success as a school division.

7. PRINCIPAL'S REPORT*: Curtis Starko

- SAIL Update

Staffing:

- Welcome for 2025/26 School Year
 - Assistant Principal Rita Lal
- Posted for
 - Cosmetology
 - Personal Fitness/Sports Medicine
 - Counselor
- Registration

- Grade 10/11 students complete
 - Running some catch up sessions
 - Grade 9's now done
 - Visited all 6 feeder schools
- French Immersion
 - 50 students
 - Teachers
- Athletics update
 - Badminton
 - Handball
 - Rugby
 - Soccer
 - Slo-pitch
- Clubs update at SAL
 - Debate
 - Provincials April 8th
 - Reach for the Top!
 - Provincials April 12th: Silver Medal
 - Math competition
 - Ross Sheppard
 - Sal entered 3 teams
 - Skills Canada
 - Culinary Arts Silver (Gavin Friedenber)
 - Baking Bronze (Avery Stasiuk)
 - Welding: Kurt Jakowatz
 - Fashion: Kayla Klita
- Drama/Musical Theatre Productions
 - Drama 10
 - Golden Egg successful
 - One Act in Ardrossan Last week
 - Drama 20/30 this week
- Survey Season
 - Student Survey
 - Up from last year
 - "Supported for life beyond high school" up 12%
 - "Skills for success in life" up 13%
 - Staff Engagement
 - Stayed consistent, average response in 95% range
 - Parent Survey
 - Stayed same
 - "Informed of progress" was an issue
- Budget open on April 25th
 - At 1490 students
- Upcoming dates:
 - May 2: PL Day
 - May 6: Budget Due
 - May 12th - 15th: Chicago performance
 - May 29th: Year end Band Concert (7pm) and Parent Council

8. Adjournment: 7:18pm

9. Next Meeting: **May 28, 2025**