

**Salisbury School Council
Minutes
September 19, 2016**

Attendees:

Cathy Allen	Colleen Butler	Nadine Duiker
Anita Tougas	Tracy Simons	Sharon Wharton
Thomas Wharton	Ken Wlos	Rayline Ziegler

Meeting called to order 7:00 pm by Ms. Cathy Allen.

1. Introductions

Introductions were made by those in attendance.

2. Nominations and elections 2016/2017 year

Chairperson	Rayline Zeigler
Co-Vice Chairperson	Sharon & Thomas Wharton
Secretary	Tracy Simons
Committee of School Councils (COSC) representative	Nadine Duiker

All positions were by acclamation.

Ms. Allen turned the meeting over to the Chairperson. Meeting called to order at 7:17 pm.

3. Approval of agenda – Rayline Ziegler

Mrs. Ziegler welcomed the parents to the School Council Meeting and thanked those individuals volunteering for the executive positions for this year.

An attendance list was circulated, Mrs. Ziegler asked for consent to distribute meeting information and minutes to those providing email contact information.

Agenda approved as amended to delete the Trustee Report for the Sept meeting.

4. Review of minutes from previous meetings – Tracy Simons

The draft minutes from the May 19, 2016 meeting were previously posted on the school web site and circulated to those in attendance at the meeting.

Minutes were approved.

5. Old Business

a) **School Council calendar – Rayline Zeigler**

The School Council calendar activity was reviewed and the following dates proposed.

Ms. Zeigler canvassed for other ideas:

- Mental health
Ms. Duiker to follow-up for the April 2017 time period.

Date	Event
October 4, 2016 7:00 pm	Vaping & drug presentation RCMP to present Constable Jason Helgason (RCMP), Salisbury school resource officer
October 26, 2016 7:00 pm theatre	Trades careers, apprenticeship & RAP RAP & Careers representatives to present
November 28, 2016 7:00 pm cafeteria	Scholarships /Student loans/Grants Learning Clicks to present
January 30, 2017 7:00 pm theatre	Understanding options, graduation, levels of education & how to get there Learning Clicks to present
March 21, 2017 7:00 pm theatre	Saffron presentation
April 2017 (TBD)	Mental Health Awareness

Other options for School Council to be more visible:

1) Parent / Teacher interviews.

October 13 / November 23

March 16 / April 19

- School Council will set up a table outside the gym.
- October 13: Nadine 5:30 – 6:30 pm shift / Sharon 6:30 – 7:30 pm shift

Action:

- 1) **Rayline** to create a new generic email account for the School Council. Forward email to Ken to post on the school website, and to Tracy for the School Council handout.
- 2) **Tracy** to prepare handout with School Council calendar of activity and meeting dates. Also list the new School Council email.
- 3) **Ken** to coordinate a sign above the School Council table.

2) Open house

March 8, 2017

- School Council will set up a table by the coffee station.

b) Library to catalogue School Council Documents – Cathy Allen

Ms. Allen followed-up with the librarian about the possibility of storing the school council documents in the school library. It is possible, but the school office is open longer hours and would be more accessible for parents.

The Council decided to leave the documents in the school office.

6. New Business

a) 2016/2017 yearly goals and objectives

Mrs. Zeigler canvassed for ideas for additional goals and objectives. No further activity identified.

b) School Council Meeting dates

The following meeting dates were set for the 2016/2017 school year:

October 24, 2016

November 21, 2016

January 16, 2017

February 13, 2017

April 10, 2017

May 15, 2017

All meetings would start at 7:00 pm and be held in the school conference room.

7. Reports

a) Annual report for 2015/2016 to superintendent – Rayline Zeigler

Ms. Zeigler read the report that will be filed with the superintendent summarizing the School Council activity for the year. Copy attached.

b) Principal Report with School Highlights - Cathy Allen

- Many groups starting up at the school:
 - E-sport
 - Gay & Straight Alliance
 - Yearbook
 - Linking Generations
 - Culinary
- Some new groups for this year include:
 - Homework buddies - Pine Street School is seeking high school students to partner with the elementary students.
 - Sabers' Edge – Mr. Verhoeff (assistant Principal) and a school counsellor are working with students who may need help transitioning to high school.
 - SAT (Student Assistance Technology) – Mr. Wlos (assistant Principal) is working with students interested in technology in the school.
 - Christian group
 - Science Club
- Athletics are underway:
 - Volleyball
 - X-country
 - Football
 - Golf
 - Swim
 - Cheer
- First day of school went well. A similar format to last year was followed: Grade 10's were welcomed with breakfast with the Grade 11 & 12's joining in for lunch.
- Committee of School Councils (COSC) mix and mingle: Sept 21, 4:30 – 6:30 pm at the Central office.

- Literacy benchmarking initiative (STAR) for grades 2 – 12 launches on Sept 20th. The program will assess reading levels for the students.
- Math benchmarking initiative (MIPPI) for grade 10 students will be launched in the fall.
- Two professional development days are scheduled this fall (Oct 6 & 7). The Oct 6 session will include a “Blanket Exercise” for the teachers. The exercise teaches the Indigenous rights history.
- Draft cell phone policy
Ms. Allen walked the Council through the proposed new cell phone policy the school is drafting. The policy is based on two EIPS administrative procedures:
 - Admin procedure 145 - Use of Personal Communication Devices
 - Admin procedure 350 - Student Conduct

Highlights include:

- Students may use their cell phone before school, during transition between periods, at lunch, and after school.
- Students are to turn off their phones during class according to the teacher’s direction.
- Disciplinary matter:
 - 1st referral: student will receive a warning from the school administration and parents will be notified.
 - 2nd referral: student will be assigned a one day in school suspension and parents will be notified.
 - Subsequent referral: will results in further consequences.
 - Students will be supported by the school guidance counsellors and outside agencies as required.

Ms. Allen gathered feedback about the policy.
General positive feedback supporting the policy.

- Guide to Reporting Student Achievement
Ms. Allen walked the Council through the new Guide which is posted on the school web site. The guide is for grades 10 – 12.
<http://salcomp.ca/download/82783>

8. **Next meeting** – October 24, 2016, 7:00 pm

Meeting adjourned 9:10 pm
Submitted by Tracy Simons